

Published by Authority

The following regulations have been made by the Town Council of the Town of Woody Point under the provisions of Sections 156, 195, and 414(2)(a) of the Municipalities Act, 1999, as amended.

Amended and adopted by the Town Council of the Town of Woody Point on the 10th day of February, 2014.

MAYOR

TOWN CLERK

REGULATIONS

1. Interpretation: In these regulations unless the context otherwise requires:--
 - a. "Act" means the Municipalities Act, 1999, as amended
 - b. "Town" means the Town of Woody Point
 - c. "Council" means the Town Council of the Town of Woody Point
 - d. "System" means the public water supply and sewerage system of the Town of Woody Point.
 - e. "Customer" means any person, firm or corporation who or which contracts to be supplied with water or the disposal of sewage from the system.
2. Permits:
 - a. No water or sewerage shall be provided by the system until a regular application form therefore has been signed by the prospective customer.
 - b. If an application is completed on behalf of another customer, a signed letter from the customer of the home or establishment must accompany the application. If this letter does not accompany the application, the application will not be processed until same is received.
3. Life of Permit: Standard contracts shall be for a period of one year and thereafter shall be self-renewing from month to month, expiring on one month's notice in writing, of either party.
4. Installation Timeframe: All water and/or sewer installation will be done from May to October. No winter installation permitted.
5. Site Review: The Works & Services Committee, the Maintenance Person and the Town Manager will review the application, complete a site visit and submit their findings to Council with a recommendation for approval and dismissal. Council will make the final approval on the application.

6. New Installations:

- a. All costs associated with the installation of any water and/or sewer projects from the main system to the property boundary will be the sole responsibility of the customer and will be installed by the town.
 - i. If pavement has to be broken to install water and/or sewer lines, the resident is responsible for replacing the pavement and will be billed directly from the contractor who installs the pavement.
 - b. Installation from the property boundary to the home or establishment will be the responsibility of the customer.
 - c. The customer shall pay to council, in advance, at least one-half of the cost of the service at a rate to be set by Council, and the balance shall be paid within three months from the date the service is completed. Failure to comply will result in disconnection of services.
 - d. If the project should exceed the cost quote, any amounts over the original quote estimate must be paid in full with the final amount within three months.
 - e. Any monies not spent from the cost quote will be returned to the customer when the project is complete.
 - f. No prospective customer shall have his/her home or establishment connected to the system while in arrears of taxes.
7. Reconnection: Any customer who asked to be physically disconnected from the system shall not be reconnected until any arrears of water and sewerage rates are paid in full, and upon payment of a reconnection fee of one hundred dollars (\$100.00).
8. Where sewerage service cannot be provided to a dwelling or other establishment, the owner shall be required to install an individual sewerage system, certified by the Department of Health, before a permit to build is issued by Council.
9. Payment of Bills: Bills for water rates and sewerage rates shall be rendered to customers early in the new year, and shall be payable before or upon June 30th of the year in which the invoice is issued.
10. Discontinuation of Service for Non-payment of Taxes: Council may discontinue service from the system to any customer who fails to pay on the due date, any rates or taxes payable by him/her under the Act. When service is disconnected because the customer is in arrears of taxes, the service will not be reconnected until all taxes are **paid in full**.
11. Access to Customers' Premises: Representatives of the Council shall have the right of access to all parts of a customer's property or premises at all reasonable hours for the purpose of inspecting any water or sewer pipes or fittings or appliances, and the Council shall have the right to suspend service to any customer who refuses such access.
12. Improper use or waste of water: No customer shall permit the improper use or waste of water, nor shall s/he sell or give water to any person except under such conditions and for such purposes as may be approved by Council in writing.

13. Repairs to Service: If a leak or other trouble occurs in a service pipe, it shall be repaired as soon as possible. If the leak or trouble occurs between the main and curb stop of a dwelling or other building, it shall be repaired by Council at its expense. If the leak or trouble occurs elsewhere in the service pipe, it shall be repaired at the customer's expense. If a leak occurs in the customer's portion of the service pipe, council may discontinue the supply of water to such service pipe, if, in its opinion, such action is necessary in order to prevent wastage of water. Council shall notify the customer affected of its intention to discontinue the supply of water.
14. Thawing of Service pipes: If freezing occurs in a service pipe, it shall be thawed as soon as possible. If freezing occurs between the main and the shut-off valve, it shall be thawed by Council at its expense. If freezing occurs from the shut-off valve to the dwelling or building, it shall be thawed at the expense of the customer.
15. Interference with the System: No person, unless authorized by Council, shall draw water from, close, cut, break, obstruct from, free access to, or in any way injure or interfere with any hydrant, water main, curb stop, water pipe, or any other part of the system.
16. Ownership: The Town Council of the Town of Woody Point **will retain ownership** of all water and/or sewer installation materials (including the curb stop) from the main line to the property boundary line. The customer will retain ownership of all water and/or sewer installation materials from the boundary line to their structure.
17. Any person, who neglects or fails to comply with or acts in contravention of any of the provisions of these regulations, shall be guilty of an offence under the Act.
18. Prosecution under regulations may be taken summarily by Council or any member of the RCMP.
19. All previous water and sewer regulations for the Town of Woody Point are hereby repealed.
20. These regulations shall come into effect on the 10th day of February, 2014, A.D.